April Martin

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**Objective:** To obtain a full-time position as a Social Worker.

**Education: The University of North Carolina at Pembroke,** Pembroke, NC, Bachelor in Social Work, anticipated graduation date: May 2017.

**Sandhills Community College,** Pinehurst, NC, Associate in Human Services, graduation date: December 2012. Cumulative GPA: 3.5.

**Experience:**

1/16 – Present **Social Work Intern:** Scotland County Department of Social Services, Laurinburg, NC. Intern in the Work First Employment Services Unit. Intake and assessments, job placement, job readiness, recruiting work additional work sites for clients, keying participation hours, helping social workers with miscellaneous duties.

10/14 - Present **Income Maintenance Caseworker II**: Scotland County Department of Social Services, Laurinburg, NC. Intake and processing of applications & completing reviews for clients who receive Work First, Medicaid, and Food & Nutrition services, maintain a caseload of 100 or more clients complete newborn inclusions on cases, communicate with clients via telephone, mail, & in office visit.

3/13-10/14 **Income Maintenance Caseworker I**: Scotland County Department of Social Services, Laurinburg, NC. Completed the intake process for clients applying for Work First Family Assistance, assigned clients to cash worker by maintaining an intake log for the unit, gathered information from in state & out of state resources needed to process cases.

**Activities:**

4/13-Present **Secretary/treasurer of the Advisory Team (A-Team) at Scotland County DSS**: Responsibilities include keeping an account of the money raised & spent by the A-Team for agency fund raisers & donations, attend monthly meetings to plan activities & fundraisers for the agency, record minutes for the meetings.

9/11/15 **Volunteer**: Helped the Scotland County United Way to help pack snack bags for disadvantaged children in Scotland County schools through Project In-As-Much.

1/11-12/12 **Secretary for the Human Services club at Sandhills Community College**: Recorded minutes for meetings, sent emails for minutes to all club members, helped organize club activities.

**Honors:** Dean’s list with GPA of 3.5 at Sandhills Community College & graduated with honors, Magnum Cum Laude.

Chancellor’s list for the Fall 2016 semester at UNCP

References available upon request